



## Team Policies for Year Round Swimmers

Mt. Baldy Aquatics is a non-profit organization that exists solely on membership dues to provide your children with swimming instruction in a safe, family environment. Because we have set bills each month that we must plan for, we are implementing some new financial policies as well as clarifying our existing policies.

### Monthly Dues

We depend upon your timely monthly payments to fund our pool rental and coaching fees. Family monthly rates are \$55 – 1<sup>st</sup> child, plus \$35 – 2<sup>nd</sup> child, plus \$25 – 3<sup>rd</sup> child in the same family. Monthly dues should be submitted by the first practice day of each month. After the tenth of the month, you will need to bring in your payment before your child may attend practice. Please put your payment (check or money order) in the blue “Payment” folder located in the deck box or mail your payment to the address listed above. Cash payments must be given directly to the treasurer. Do NOT give payments to coaches. If your child swims even one day during the month, the full monthly dues are expected.

### Family Registration Fees

Each family is required to pay a registration fee of \$60 per calendar year. If you are a summer seasonal swimmer who is converting to year round, you must only pay the balance of the \$60. This fee covers expenses not related to pool rental or coaching fees. This fee will not be prorated.

### Southern California Swimming

All swimmers must maintain liability insurance through Southern California Swimming (SCS). For new registrations, an ORIGINAL birth certificate, passport, Alien Resident Card, or Adoption Record must be shown to Wade Mitchell, MBA’s head coach. Your document will be witnessed, but not kept. For renewals or for anyone with a prior history of swimming with SCS, current membership must be proven. Otherwise, SCS registration and payment must be received by MBA and cleared by the SCS office in Santa Barbara BEFORE your swimmer can enter the pool. Plan on this taking four business days to process. Please contact the head coach or the Secretary if you have further questions regarding SCS.

### Scholarships

A limited number of scholarships are available. Contact our Treasurer for details.

### Fundraiser

MBA has an annual Swim for Funds. Dates and details change annually.

### Leave of Absence

So we can better staff coaches, we need an accurate idea of how many swimmers are planning to attend practices. Before taking a planned Leave of Absence, please give us a 30-day notice. You may either notify [treasurer@mtbaldyaquatics.org](mailto:treasurer@mtbaldyaquatics.org) or fill out a Leave of Absence form located in the on-deck box. Please fill out the form and place it in the on-deck box in the blue “Payment” folder. Without notification, we will assume that your child will be swimming, the full monthly dues will be expected, and you will be billed accordingly.

### Quitting

It is common courtesy to let us know your child is leaving the team. Please give us a 30 day notice if possible. You will be billed for your swimmer until notice is given.

### Pool Closure and Practice Cancellation

All pools are forced to close from time to time. Although we hold practice in the rain, we are required to immediately exit the pool when lightning or thunder is in the area. MBA has no control over maintenance issues of the El Roble Pool. We have a working

relationship with Claremont Unified School District (**CUSD**) and both sides do their best to notify each other of pool problems as soon as they become aware of them. We do not like to cancel practice for any reason but it is occasionally necessary. We try our best to keep families updated. If practice is changed or cancelled suddenly, late in the day, it will be necessary to contact you quickly. Please make certain that your frequently checked email addresses and before practice contact numbers are kept current in our records. We will be using them.

### **Swim Meet Escrow Account**

SCS sanctioned swim meets are now entered electronically. We now collect all checks for meet fees and submit one MBA team check for team entry into meets. Every swimmer who participates in meets must maintain a \$25 balance in the meet escrow account administered by us. This buffer affords us the ability to enter our team quickly and prevents our entire team from being bounced from a meet because of one check with insufficient funds. When your swimmer leaves our team, your escrow account balance will be reimbursed to you. Please email [treasurer@mtbaldyaquatics.org](mailto:treasurer@mtbaldyaquatics.org) to make arrangements. Please contact Kim Mitchell (909)626-0693 with meet related questions or concerns.

### **Finally**

Thank you in advance for making certain that your payments are made in a timely manner and for keeping us apprised of changes in your status. Please contact Shawna Moore, MBA Treasurer at [treasurer@mtbaldyaquatics.org](mailto:treasurer@mtbaldyaquatics.org), or at (909)621-5345 regarding account questions or changes. As always, contact any of our board members if you have questions or concerns about anything else.

## **Pool Rules Agreement for Year Round Swimmers and Families**

We are fortunate for the use of the El Roble Pool and want to ensure continued use of the facility. Swimmers are reminded that they are guests and need to follow rules of decorum and etiquette for a learning environment. The rules listed below also apply to swimmers' family members or friends who may be on site. After reading the rules, please have your swimmer sign that he/she understands the rules and intends to comply. Parents or guardians should also read and sign below.

1. Parents or guardians, please keep your contact information updated. Phone numbers where you can be reached before and during practice are especially important.
2. Parents or guardians need to wait until the coach has arrived on site before dropping off a swimmer.
3. After practice, swimmers need to wait together until they see their parent or guardian. For safety, please stay with the MBA group if your parents have not arrived. No child should be left unattended.
4. The campus at El Roble is not a play area. It is each parent's responsibility to supervise non-swimming siblings.
5. Absolutely no exploring the school campus while classes are in session.
6. No running or roughhousing allowed.
7. Do not disturb others by shouting or making loud noises.
8. No gum, food or glass containers. No smoking on school property.
9. Do not use the showers or go into the Coaches' Offices which are located in the Locker Rooms.
10. Bring only swim related items to practice. Toys and other distractions should remain at home.
11. Keep your belongings together and pick up after yourself. Take home everything that is brought to practice.
12. Always show respect to the MBA staff and teammates, as well as all members of the El Roble community.  
Failure to comply will result in a report to your parent.
13. The Mount Baldy Aquatics staff has the right to refuse service to any individual or family. Fees will not be refunded in the event of a disciplinary dismissal.
14. All concerns should be brought to the attention of the Coaches or one of the board members.